

No. F. 1-21/2015-RMSA-III  
Government of India  
Ministry of Human Resource Development  
Department of School Education and Literacy  
(RMSA-III Section)

Shastri Bhawan, New Delhi  
Date: 10<sup>th</sup> May, 2016

To,

**The State Project Director,**  
RMSA,  
Nanoor Kheda,  
Tapowan Marg,  
Dehradun-248001,  
Uttarakhand.

**Subject: Minutes of Workshop on implementation of PFMS System in the State of Uttarakhand held on 16.04.2016 at Dehradun.**

Sir,

Please find enclosed herewith the copy of minutes of Workshop on implementation of PFMS System held on 16.04.2016 for information and further necessary action.

Yours faithfully,

Encl:- As above.



(Dalbir Singh)

Under Secretary to the Govt. of India

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Copy to:-

1. TSG, RMSA.

## MINUTES OF WORKSHOP ON IMPLEMENTATION OF PFMS SYSTEM IN THE STATE OF UTTARAKHAND HELD ON 16.4.2016 AT DEHRADUN

1. A workshop was held in Dehradun on 16.4.2016 to provide hands-on-training to State Government officials. Ms. Ranjana Verma, State Project Director, RMSA chaired the workshop. Assistant Account Officer and Data Entry Operator of all the districts along with SPO level staff attended the workshop.
2. In her opening remarks, Ms. Verma urged the State Govt. officials for bringing the State on board with PFMS and to transfer funds under RMSA up to school level through PFMS from the current financial year 2016-17.
3. Mr. Dalbir Singh, Under Secretary, MHRD stated that the implementation of PFMS would be highly beneficial to the State in the sense that with online transfer of funds, the utilisation would be quicker and also with data being available online on funds utilisation, the Utilisation Certificates could be provided to the MHRD timely enabling the Ministry to release the next instalments.
4. Ms. Amita Singla, Chief Financial Consultant, encouraged the state officials to set targets for accomplishing the task of adopting PFMS in a time bound manner. She suggested that in 2016-17 the State should transfer school grants to all the schools through PFMS system as soon as the funds are released by the Ministry or from the unspent balance available with the State. **Ms. Ranjana, SPD stated that it stands decided that the schools grants to the schools would be released only through PFMS in the state.**
5. Mr. S. Francis, Sr. Accounts Officer, CGA stated that presently, out of 2244 secondary schools in the State, the registration of 2008 schools has already been done under PFMS. There is a balance 236 schools yet to be registered. After discussion with State officials it was observed that the main reason for non-registration of these schools was registration of these schools under other schemes mainly SSA. Mr. Francis clarified that once the State / Districts send him the list of such schools he would take necessary action at his level. **Ms. Amita Joshi, Finance Controller, State of Uttarakhand stated that the target date for completion of registration of all the schools in Uttarakhand under PFMS would be 25.4.2016.** Mr. Francis stated that any problems arising during registration may be emailed to him and Ms. Sonal Walia, State Coordinator, TSG and assured to resolve at the earliest.

6. Further, Ms. Amita Joshi informed that once the recurring grants are received at SIS during 2016-17, all the District officials would be invited to Dehradun and schools grants would be released to the schools by all Districts in one go through PFMS. Mr Francis also assured to provide any support required during the process.

7. Thereafter, Mr. Francis explained in detail, the methodology for implementation and use of PFMS and the state participants were also given on-hand training on PFMS. The queries raised by the officials were resolved by Mr. Francis on the spot. Some of the highlights of the presentation cum hands on training were :

- At least 2 user Ids are to be created for each district: one as maker which generally is data entry operator and second as checker/ approver who will be approving all the data entries made by maker. If needed, there can be more than one maker with roles defined for each of these. Any person acting as maker/ approver can be disabled any time or for certain period as per need.
- After the completion of process of creation of maker/ approver, the accounts can be enabled to make payments.
- All the vendors/ agencies receiving funds under the programme have to be registered.
- Bank account validation is integral part of agency registration process which generally takes 1 day
- All the Bank accounts being used to receive the funds or transfer the funds are to be registered under PFMS
- Since 2016-17 will be the first year for implementation of PFMS in the State, opening balance available at all the units will have to be entered in the system.

9. In the end, Ms. Amita Joshi thanked the MHRD team and assured that the state would stick to the set targets and PFMS would be successfully launched in the State.

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