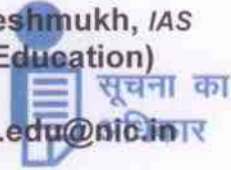




Caralyn Khongwar Deshmukh, IAS
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भारत सरकार
मानव संसाधन विकास मंत्रालय
स्कूल शिक्षा और साक्षरता विभाग
शास्त्री भवन

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GOVERNMENT OF INDIA

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
SHASTRI BHAVAN
NEW DELHI-110 115

D.O. No. 1-69/2011-Sch.1

Dated: 25th July, 2012

Please refer to letter no. F No. 1-69/2011-Sch.1 dated 31st May, 2012 enclosing the Minutes of the E-procurement workshop conducted on the 3d May, 2012 and requesting for follow up action thereon (**copy enclosed**). In that letter we had also shared the follow up action taken by SPD, Bihar and requested for similar action from all States and UTs.

2. The Department has reviewed activities of the States with regard to implementation of e-procurement for RMSA. The status of e-procurement in the States/UTs is as below:

Sl No	State where NIC e-Procurement is already operational and the link / address of the websites	State where NIC e-Procurement solution to begin in 2012-13	State where other eProc solution is already operational
1.	Jammu & Kashmir http://jktenders.gov.in	Sikkim	Andhra Pradesh
2.	Jharkhand http://jharkhandtenders.gov.in	Puducherry	Madhya Pradesh
3.	Kerala http://etenders.kerala.gov.in	Manipur	Karnataka
4.	Maharashtra http://mahatenders.gov.in	Meghalaya	Gujarat
5.	Rajasthan http://eproc.rajasthan.gov.in	Mizoram	Chhattisgarh
6.	Tamil Nadu http://tntenders.gov.in	Bihar	
7.	Tripura http://tripuratenders.gov.in	Arunachal Pradesh	
8.	Uttarakhand http://uktenders.gov.in	Lakshadweep	
9.	Uttar Pradesh http://etender.up.nic.in	Nagaland	
10.	West Bengal http://etender.wb.nic.in	Goa	
11.	Punjab http://etender.punjabgovt.gov.in		
12.	Orissa http://tenders.ori.nic.in		
13.	Himachal Pradesh http://hptenders.gov.in		
14.	Delhi http://govtprocurement.delhi.gov.in		
15.	Chandigarh UT http://etenders.chd.nic.in		
16.	Haryana http://etenders.hry.nic.in		

3. In the Joint Secretary's DO letter of 30th December, 2011, it was emphasized that under RMSA all works which are of the value of Rs 50 lakhs and above should necessarily be procured through an e-procurement system and that tenders will have to be floated on an electronic platform compulsorily from 1st April, 2012. 16 States as indicated above in the table already have NIC e-procurement solution in solution/websites in their States and the Education Department just have to get on board and use the already available solutions/system for RMSA. This of course necessitates acquisition of digital certificates for the office/ officers inviting tenders as also the vendors/ contactors who will take part in the tender offers.

Contd/-....



4. In consultation with the NIC, a list of action points to be taken by the State with regard to implementation of e-procurement is as follows:

- (i) Identification of a Nodal officer in the RMSA State project office/ Education department who will interact with the NIC and drive the e-procurement system application in RMSA programme in a mission mode.
- (ii) List of implementing agency/ office inviting tender, tender floating locations, etc (Superintending Engineers/Executive Engineers/ Assistant Engineers/ SMDC/ etc.
- (iii) Identification of a pilot location/ division to start e-procurement and identification of officials to be involved in the pilot location division
- (iv) Applying/ Acquiring of Digital Signature Certificate (Class II signing as well as encryption) by the identified officers including the nodal officers
- (v) Mapping of Digital Signature Certificates (DSCs) by nodal officer to the corresponding officers/ office inviting tenders
- (vi) Conduct of e-procurement awareness/sensitization workshop at the State level
- (vii) Placement of required numbers of trained support persons/ training of support persons at the office of the identified officers for continuous on sight hand holding
- (viii) Identification of pilot tenders (initially for high value/ less complex tenders), finalization of bidding documents (instructions to bidders, Price Bid Format, Pre Bid Meetings, etc for electronic floating and necessary government tenders and notifications, if any for switching over to electronic tender process
- (ix) Creating awareness and necessary notification about shift to electronic procurement/ tendering through various channels/ media. Training to Vendors/ Bidders/ Contractors can also be carried out.
- (x) Formal launch/ going live with the pilot tenders on a scheduled date
- (xi) Extending e-procurement tenders to other divisions

5. I would like to request you to take necessary steps as indicated above and inform this Department of the steps taken by the State with regard to implementing e-procurement in your State under RMSA by 31st August, 2012. The NIC has been requested for support and co-ordination on this account in all States.


(Caralyn Khongwar Deshmukh)

To
Education Secretaries of all States and UTs

Copy to

- (i) SPDs of all State and UTs
- (ii) Shri A. Mohan, Scientist -G, NIC
- (iii) Smt. Usha Saxena, Scientist-D, NIC
- (iv) Senior Consultant in-charge of Procurement, TSG-RMSA (to follow up with the States/UTs, please)

o/c

F. No.1-69/2011-Sch.1
Government of India
Ministry of Human Resource Development
Department of School Education and Literacy
Sch.1 (RMSA)

Shastri Bhawan, New Delhi
Dated, 31st May, 2012

To,

State Project Director of all States/UTs under RMSA

Subject: Minutes of E-procurement workshop conducted on 03/05/2012 and follow up action thereon.

Dear All,

Kindly recall that a work shop on e-procurement was conducted in Delhi on 3rd May, 2012 in which various issues relating to e-procurement in the States under RMSA were discussed. The minutes of the workshop is **enclosed**.

2. During the workshop, the necessity of adoption of e-procurement of and above the value of Rs. 50.00 lakh in all procurements of civil works, good and services under RMSA with effect from 1st April, 2012 was emphasized. All the State/UT representatives were requested to ensure implementation of these requirements in undertaking civil and other procurement activities. It was also emphasized that in cases where the procurement or construction of civil work is being done in the States/UTs through some States Agencies, the State Project Director, RMSA concerned would sensitize those agencies to adhere to these instructions. I am glad to share with you a recent letter no. 0/3-526 dated 22.05.2012 of State Project Director, Bihar in which he has requested the Managing Director of BSEIDC, the agency carrying out procurement on behalf of RMSA, Bihar, to follow these instructions. I am sure that similar action have already been initiated at your end.

3. I would like to request you to initiate such action, if not already taken, immediately. If concerned authorities have already been requested for undertaking the procurement of stipulated amount only through e-procurement, I shall be grateful if you could kindly forward a copy of such communication and apprise us the timeline by which these instructions shall be implemented in your State. If for any reason, the States/UTs are facing constraints in implementation of e-procurement, please inform us so that necessary action can be taken.

Yours sincerely,


31/5/2012
(Caralyn K. Deshmukh)
Director (Sch. I)
Tel. No. 23387948

F. No.1-69/2011-Sch.1
Government of India
Ministry of Human Resource Development
Department of School Education and Literacy
Sch.1 (RMSA)

Shastri Bhawan, New Delhi
Dated, 31st May, 2012

To,

State Project Director of all States/UTs

Subject: Minutes of E-procurement workshop conducted on 03/05/2012 and follow up action thereon.

Dear Sir/Madam

Kindly recall that a work shop on e-procurement was conducted in Delhi on 3rd May, 2012 in which various issues relating to e-procurement in the States under RMSA were discussed. The minutes of the workshop is **enclosed**.

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Yours sincerely,

-SD-

(Caralyn K. Deshmukh)

Director (Sch.1)

Tel. No. 23387948

Copy to: Secretary/Principal Secretaries of all States/UTs


(Caralyn K. Deshmukh)

MINUTES OF NATIONAL WORKSHOP ON E-PROCUREMENT (3rd MAY, 2012)
UNDER RASHTRIYA MADHYAMIK SHIKSHA ABHIYAN, (RMSA),
SCOPE COMPLEX, LODHI ROAD, NEW DELHI.

A National Level workshop on E-procurement was held on 3rd May 2012 at Scope Complex, New Delhi. Secretaries of Education, RMSA State Project Directors (SPD's) and officials looking after procurement under the RMSA programme in the States / UTs participated in the workshop. The list of participants is at **Annexure I**. A copy of the Schedule of the Programme / Workshop is at **Annexure II**.

2. The Joint Secretary (Secondary Education Bureau-I), Ms Radha Chauhan, while welcoming the participants, noted that the overarching trend in governance is towards bringing in transparency in decision making specially when it relates to utilizing public funds under various welfare schemes. In the context of RMSA, the Financial Management & Procurement manual has been formulated to build in mechanisms within the processes that aid and augment well considered decision making at each level of governance structure. Further, she mentioned that the FM&P manual with this intent mandates e-Procurement for procurement of works, goods and services of value of Rs 50/- lakhs and above and it is important for all of us to understand the challenges that would need to be addressed to put this system in place. The workshop provides a forum for all the stakeholders to raise their concerns, learn from experiences of States where it has been implemented in other schemes and programmes, share experiences and address concerns collectively to come out with viable options. She urged the participants to set a time line to implement the e-procurement system preferably within this year. She further added that NIC has been requested to provide support to States for this shift and also to train responsible personnel to carry on the activities thereon.

3. Ms. C.K. Deshmukh, Director, School Education MHRD stated this is an important step for RMSA program. She mentioned that PWD and other works departments at the State and at the Central level are using the e-platform for procurement of goods and services. She insisted for change from manual procurement to e-procurement and also added that the system has been made mandatory for procurement of goods and services worth Rs 50 Lakhs and above from 01/04/2012. She appreciated the State of Andhra Pradesh and Karnataka for successfully using this system. She added that other States, like Uttarakhand, are also using e-procurement for limits of Rs 1 Crore and above.

4. Shri K. Bikshapathi, Vice President- NISG made a presentation explaining various steps involved in implementation of e-Procurement. A copy of the presentation is annexed at **Annexure III**.

The highlights of the presentation are as follows:

- a. The Govt. is promoting E-Governance to improve transparency in government functioning.
- b. E procurement ensures a level playing field and hassle free bidding.

- c. Simplification, Standardisation, adherence of procurement guidelines and improved procurement efficiency.
 - d. Ensures Information / Data security.
 - e. An example of State of Andhra Pradesh which is the first State to implement centralized IT infrastructure –Decentralized functions & has completed 1.63 lakh tenders was shown.
 - f. Different Public Private Partnership Models
 - g. Benefits of e-procurement like single stop shop, increased price transparency.
 - h. Human touch point decreased, increases internal efficiency, reduces human influence and thus reduces chance of corruption.
5. Ms. Usha Saxena, Technical Director from National Informatics Centre (NIC) made a presentation on **Government e-Procurement system of National Informatics Centre (GePNIC)**. She explained the working of GePNIC system for hiring of works, goods and services. The highlights of the presentation are as follows:
- a. Registration of Bidders & Govt. Officials in different roles.
 - b. Tender creation & publishing.
 - c. Bidders updation in advance non sensitive documents as defined in the system by the administrator.
 - d. After opening, as per the criteria, bidders are selected for technical evaluation. The summary of proceedings are updated.
 - e. Selected bidders are informed by SMS/Mail.
 - f. Comparison of chart generation during financial bid.
 - g. System generation of L1 & L2.
 - h. System was implemented in two phases. In the first-phase, in the year 2011-12, 10 States were covered and it was funded by Department of Commerce, Ministry of Commerce and NIC provide technical assistance for the same. In the second phase 13 States would be covered using the e-procurement system of National Informatics Centre – GePNIC
 - i. Implementing States will have to take care of the front end infrastructure requirements such as PCs and Internet Connectivity and the backend support will be provided by NIC. She informed that in addition to this, NIC will conduct awareness workshops, procurement & installation of required backend infrastructure & Configuration and installation of solution. She also added that NIC will carry out activities like hosting of site for each of the state & provision for generic demo server for training purpose, arrange facility management personnel and help desk facility from empanelled vendors. She stressed that the State Govt. will also have to arrange for extensive training to Department users & Bidders. A copy of the presentation is enclosed at **Annexure IV**.
6. Shri Harish Kumar, Senior Consultant-Procurement and Disbursement informed that the States of Andhra Pradesh and Karnataka are already using e- procurement platform for RMSA (both non NIC portal), 19 States are using NIC/Non NIC platform for other departments , however, they are yet to use the platform for RMSA procurement and 14 States are yet to adopt e-platform.
7. State wise discussion was held to find out the status of procurement system and the preparedness of the States to adopt e-procurement system under RMSA in their respective State/ UTs. The position is as under:

S.No	State	Status about e-procurement
1	Andaman & Nicobar	E-procurement not followed. State expressed concern about internet connectivity.
2	Andhra Pradesh	Has adopted e-procurement for RMSA using non- NIC portal.
3	Arunachal Pradesh	All construction work is undertaken by SMDC.
4	Assam	State yet to adopt e-procurement under RMSA
5	Bihar	Civil works nodal agency is BSEIDC which is not following e-procurement. Capacity building is required for adoption of the same.
6	Chandigarh	As per UT rule, any procurement above Rs. 10 lakhs has to be through e-procurement. Same rules would be adopted for RMSA also.
7	Chhattisgarh	All the civil works is entrusted to PWD, which has facility of e-procurement.
8	Dadra & Nagar Haveli	Non NIC -procurement Solution which is being used by the Gujarat may be adopted by the UT.
9	Daman & Diu	Non NIC -procurement Solution which is being used by the Gujarat may be adopted by the UT
10	Delhi	Has not adopted e-procurement for RMSA.
11	Goa	Nodal agency is PWD. Yet to adopt e- procurement.
12	Gujarat	As per State rules, any work worth more than Rs. 75 lakhs is through e-procurement. Non -NIC platform is being used.
13	Haryana	Civil works is done through Haryana Electronics Corporation.
14	Himachal Pradesh	All the civil works is entrusted to 3 works agencies. PWD has an e-procurement platform, but it is not used for procurement under RMSA.
15	Jammu & Kashmir	All the civil works is entrusted to PWD, which does not follow e-procurement. The State expressed the need of training before moving to e-mode.
16	Jharkhand	Other departments are using e-procurement platform, can be taken up for RMSA also.
17	Karnataka	Has adopted e-procurement for RMSA, using non NIC portal.
18	Kerala	Construction work is undertaken by local bodies. Yet to develop a policy for adoption of e-procurement.
19	Lakshadweep	No participant from Lakshadweep was present.
20	Madhya Pradesh	Civil work is done through State PWD and as per State rules any work worth more than Rs. 10 lakhs is through e-procurement.
21	Maharashtra	E-procurement would be adopted within 3 months.
22	Manipur	State representatives expressed difficulty in adopting e-procurement at present due to lack of infrastructure and connectivity.
23	Meghalaya	Through Govt. agencies civil works is carried out. Shall adopt e-

